

**TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY
RE-ORGANIZATION MEETING – JANUARY 1, 2014**

CALL TO ORDER

At 1:00 p.m. Mayor Bruno called the meeting to order and stated adequate notice of this meeting has been provided by posting the same on the bulletin board of Town Hall and forwarding a copy to the Courier News and Star Ledger at least forty-eight hours prior to this meeting, all in accordance with the Open Public Meetings Act.

ROLL CALL

Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore, Mr. Woodruff and Mayor Bruno answered present. Mr. Pirone was absent. Also present was Township Attorney Joseph Sordillo, Township Administrator Linda Cavanaugh and Township Clerk Ana Minkoff.

FLAG SALUTE

Mayor Bruno asked everyone present to stand as he led the Flag Salute.

INVOCATION

Invocation was given by Pastor Debra M. Whitten.

Mayor Bruno welcomed Assemblywoman Munoz and thanked her for attending the re-organization meeting.

Administration of Oath of Office and Presentation of Certificate of Election to Councilman Delia

Assemblywoman Munoz administered the Oath of Office to Councilman Delia and presented him with a Certificate of Election certified by the County Clerk.

Mayor Bruno asked for nominations for Council President

Mr. Hall nominated Jeanne Kingsley for Council President, seconded by Mr. Pastore.

Upon roll call vote:

Ayes:	Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays:	None
Abstain:	None
Absent:	Mr. Pirone

Mrs. Kingsley accepted the nomination for Council President.

Mayor Bruno asked for nominations for Council Vice President

Mr. Woodruff nominated Craig Pastore for Council Vice President.

Upon roll call vote:

**Township Council Minutes
Re-Organization Meeting – January 1, 2014**

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

Mr. Pastore accepted the nomination for Council Vice President.

1ST PUBLIC PARTICIPATION SESSION

Moved by Mrs. Kingsley to open the 1st Public Participation Session, seconded by Mr. Woodruff and upon roll call vote:

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

Hearing no voices, moved by Mrs. Kingsley to close the 1st Public Participation Session, seconded by Mr. Woodruff and upon roll call vote:

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

RESOLUTIONS FOR 2014 REORGANIZATION:

RESOLUTIONS

Mr. Delia introduced the following resolution:

1. Resolution consenting to the Appointment of McElroy, Deutsch, Mulvaney & Carpenter, LLP as Township Attorney.

Moved by Mr. Delia to approve resolution #1, seconded by Mr. Woodruff and upon roll call vote:

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

Mr. Hall introduced the following resolution:

2. Resolution consenting to the appointment of Michael Mitzner as the Municipal Prosecutor.

Moved by Mr. Hall to approve resolution #2, seconded by Mr. Woodruff and upon roll call vote:

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

**Township Council Minutes
Re-Organization Meeting – January 1, 2014**

Mrs. Kingsley introduced the following resolution:

3. Resolution consenting to the appointment of August Santore as the Public Defender.

Moved by Mrs. Kingsley to approve resolution #3, seconded by Mr. Woodruff and upon roll call vote:

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

Mr. Pastore introduced the following resolution:

4. Resolution consenting to the appointment of Robert Bocchino as Township Engineer for a three year period.

Moved by Mr. Pastore to approve resolution #4, seconded by Mrs. Kingsley and upon roll call vote:

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

Mr. Hall introduced the following resolution:

5. Resolution appointing Thomas Delia as Chief of the Berkeley Heights Volunteer Fire Department.

Moved by Mr. Hall to approve resolution #5, seconded by Mrs. Kingsley and upon roll call vote:

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

Mr. Woodruff introduced the following resolution:

6. Resolution consenting to the appointment of Samuel Klein and Company, as Township Auditor.

Moved by Mr. Woodruff to approve resolution #6, seconded by Mrs. Kingsley and upon roll call vote:

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

Mr. Delia introduced the following resolution:

Township Council Minutes
Re-Organization Meeting – January 1, 2014

7. Resolution consenting to the appointment of McManimon and Scotland, LLC, as the Township Bond Counsel.

Moved by Mr. Delia to approve resolution #7, seconded by Mr. Woodruff and upon roll call vote:

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

Mr. Hall introduced the following resolution:

8. Resolution consenting to the appointment of DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis, Lehrer & Flaum, PC, as Township Tax Attorney.

Moved by Mr. Hall to approve resolution #8, seconded by Mr. Pastore and upon roll call vote:

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

Mrs. Kingsley introduced the following resolution:

9. Resolution consenting to the appointment of DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis, Lehrer & Flaum, PC, as Township COAH Attorney.

Moved by Mrs. Kingsley to approve resolution #9, seconded by Mr. Pastore and upon roll call vote:

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

Mr. Pastore introduced the following resolution:

10. Resolution consenting to the appointment of McElroy, Deutsch, Mulvaney & Carpenter, LLP, as the Township Labor Attorney.

Moved by Mr. Pastore to approve resolution #10, seconded by Mrs. Kingsley and upon roll call vote:

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

Mr. Hall introduced the following resolution:

11. Resolution consenting to the appointment of Brown & Brown Metro, Inc. as the Township Insurance Broker.

**Township Council Minutes
Re-Organization Meeting – January 1, 2014**

Moved by Mr. Hall to approve resolution #11, seconded by Mr. Pastore and upon roll call vote:

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

Mr. Woodruff introduced the following resolution:

- 12.** Resolution consenting to the appointment of Van Cleef Engineering Associates to Engineering Services related to Waste Water Treatment.

Moved by Mr. Woodruff to approve resolution #12, seconded by Mr. Pastore and upon roll call vote:

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

Mr. Delia introduced the following resolution:

- 13.** Resolution appointing Barbara Russo and Ana Minkoff as the Berkeley Heights representatives for CDBG and Linda Cavanaugh and Tom Barton as the alternate representatives for CDBG and authorizing them to make Grant Application for the Year XXXX Union County Community Development Block Grant Program.

Moved by Mr. Delia to approve resolution #13, seconded by Mr. Woodruff and upon roll call vote:

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

Mr. Hall introduced the following resolution:

- 14.** Resolution authorizing appropriations to provide for period of January 1, 2014 until budget adoption, not to exceed 26.25% of the 2013 budget.

Moved by Mr. Hall to approve resolution #14, seconded by Mr. Pastore and upon roll call vote:

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

Mrs. Kingsley introduced the following resolution:

Township Council Minutes
Re-Organization Meeting – January 1, 2014

- 15.** Resolution authorizing the appropriations for temporary budget debt service for the Township of Berkeley Heights for the coming fiscal year.

Moved by Mrs. Kingsley to approve resolution #15, seconded by Mr. Woodruff and upon roll call vote:

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

Mr. Pastore introduced the following resolution:

- 16.** Resolution authorizing Barbara Russo as Fund Commissioner and Linda Cavanaugh as Alternate Fund Commissioner for the Garden State Municipal Joint Insurance Fund.

Moved by Mr. Pastore to approve resolution #16, seconded by Mrs. Kingsley and upon roll call vote:

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

Mr. Hall introduced the following resolution:

- 17.** Resolution awarding a 1 year contract to General Chemical, to provide Aluminum Sulfate for the Water Pollution Control Plant.

Moved by Mr. Hall to approve resolution #17, seconded by Mr. Pastore and upon roll call vote:

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

Mr. Woodruff introduced the following resolution:

- 18.** Resolution awarding a 1 year contract to R-D Trucking Inc., to provide Liquid Sludge Hauling for the Water Pollution Control Plant.

Moved by Mr. Woodruff to approve resolution #18, seconded by Mr. Pastore and upon roll call vote:

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

Mr. Delia introduced the following resolution:

- 19.** Resolution awarding a 1 year contract to Greer Lime Company, to provide Calcium Hydroxide Hydrated Lime to the Water Pollution Control Plant.

**Township Council Minutes
Re-Organization Meeting – January 1, 2014**

Moved by Mr. Delia to approve resolution #19, seconded by Mr. Pastore and upon roll call vote:

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

Mr. Hall introduced the following resolution:

- 20.** Resolution awarding a 1 year contract to Miracle Chemical Company, to provide Sodium Hypochlorite Solution to the Water Pollution Control Plant.

Moved by Mr. Hall to approve resolution #20, seconded by Mrs. Kingsley and upon roll call vote:

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

Mr. Hall introduced the following resolution:

- 21.** Resolution awarding a 1 year contract to Rapid Pump and Meter Service Co., to provide Pump Repair Services for the Water Pollution Control Plant.

Moved by Mr. Hall to approve resolution #21, seconded by Mr. Pastore and upon roll call vote:

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

ADDITION:

Mr. Woodruff introduced the following resolution:

- 22.** Resolution appointing Kevin Hall, Council Representative, to the Planning Board.

Moved by Mr. Woodruff to approve resolution #22, seconded by Mr. Pastore and upon roll call vote:

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

CONSENT AGENDA

All matters listed under Consent Agenda are considered routine by the Township Council and will be enacted upon by one motion; there will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Township Council Minutes
Re-Organization Meeting – January 1, 2014

Mr. Pastore introduced the following resolutions:
(23)

- a. Resolution Establishing Council Meeting Schedule for 2014.
- b. Resolution designating Courier and Star Ledger as the legal newspapers for the Township.
- c. Resolution authorizing Mayor, Clerk and Township Treasurer to sign checks, legal documents, etc.
- d. Resolution designating Institutions as depositories of Township funds and naming officials who may issue or sign checks.
- e. Resolution authorizing Township Treasurer to maintain a payroll account with TD Bank and draw there from.
- f. Resolution establishing interest rate on delinquent taxes and sewer charges up to \$1,500.00 and interest rate on delinquent taxes and sewer charges in excess of \$10,000.00 and allowing for a ten (10) calendar day grace period on both.
- g. Resolution authorizing establishment of Petty Cash Funds.
- h. Resolution authorizing the Tax Collector to conduct an annual tax sale of the prior year delinquencies.
- i. Resolution authorizing all library fines, moneys received from photocopy machines and gifts/donations received by the library to be re-appropriated to them to be used for library purposes.

Moved by Mr. Pastore to approve Consent Agenda Resolutions #23a-i, seconded by Mrs. Kingsley and upon roll call vote:

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

MAYOR'S STATEMENT

Mayor Bruno gave his State of the Township Address. **(A copy of which is attached to the permanent minutes)**

TOWNSHIP COUNCIL - STATEMENTS

Mr. Delia thanked everyone for giving him the opportunity to serve as Councilman for the Township of Berkeley Heights. Mr. Delia also thanked all of the volunteers who donate their time to the Township of Berkeley Heights.

Mr. Hall wished everyone a Happy New Year. He feels very optimistic going into 2014. Mr. Hall congratulated Mr. Bocchino on his reappointment as Township Engineer. He also

Township Council Minutes
Re-Organization Meeting – January 1, 2014

congratulated Mr. McAndrew on his appointment as Superintendent to the Waste Water Treatment Plant and Tom Delia as Fire Chief. Mr. Hall congratulated Jeanne Kingsley on her acceptance as Council President and Craig Pastore as Council Vice President and said it is an exciting, challenging and important role.

Mr. Woodruff wished everyone a Happy New Year. He congratulated Mr. Delia and Mr. Pirone and all of the officials that have been appointed. Mr. Woodruff said he looks forward to 2014 because there are some exciting initiatives in town. He said one of the most important things we are considering is the land swap and continued to talk about it in more detail.

Mr. Pastore wished everyone a Happy New Year. Mr. Pastore thanked all of the volunteers in the Township. He also thanked Charlie Pratt for all of his help and support with the website and the communications committee. Mr. Pastore said the focus this year will be on the engineering and building department.

Mrs. Kingsley wished everyone a Happy New Year. She feels we have a positive staff and a lot of changes have happened in Berkeley Heights in the last year. She is also interested in what is happening with the engineering and building department. Mrs. Kingsley said this is an exciting and challenging time.

Mrs. Cavanaugh, Township Administrator thanked the Township Council for the support they have given her. She is impressed with the caliber of the Mayor and Township Council. She also said the staff is also fabulous. Everyone works so well as a team and complement each other in a positive way. Mrs. Cavanaugh is looking forward to 2014 with a lot of work and challenges.

2ND PUBLIC PARTICIPATION SESSION

Moved by Mr. Hall to open the 2nd Public Participation Session, seconded by Mr. Pastore and upon roll call vote:

Ayes:	Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays:	None
Abstain:	None
Absent:	Mr. Pirone

Tom Foregger of 14 Dorsett Road said a resolution was passed at the last meeting for a contract with GRA Architects. He said he was told the funds were taken from capital but he has the certificate of the availability of funds and it indicates the funds are charged to the Planning Board. Mr. Foregger asked for an explanation for this.

Mayor Bruno said he would have to research the matter and get back to Mr. Foregger.

Hearing no voices, moved by Mr. Woodruff to close the 2nd Public Participation Session, seconded by Mr. Pastore and upon roll call vote:

**Township Council Minutes
Re-Organization Meeting – January 1, 2014**

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

BENEDICTION

The Benediction was given by Pastor Debra M. Whitten

ADJOURNMENT

Moved by Mr. Woodruff to adjourn, seconded by Mr. Pastore and upon roll call vote:
(1:30 p.m.)

Ayes: Mr. Delia, Mr. Hall, Mrs. Kingsley, Mr. Pastore and Mr. Woodruff
Nays: None
Abstain: None
Absent: Mr. Pirone

Approved: March 11, 2014